

INSTITUTIONAL EFFECTIVENESS COMMITTEE

Minutes

Don 102 O (fishbowl) – 10/11/2017

In attendance: **Brown, Mike** (chair/ via Skype)
 ~~**Burke, Tammy**~~
 Dellwo, Sarah
 Fillner, Russ
 Hickox, Chad
 Kiesling, Robyn
 ~~**Stearns Sims, Elizabeth**~~
 Turner, Patrick

Also in attendance: **Marston, Summer** (recorder)

The mission of the Institutional Effectiveness Committee is to evaluate the efficiency and effectiveness of college operations to ensure that policies, processes, and resources achieve optimal outcomes. The work of the committee will be informed by the college's mission, core themes, and strategic goals; evidence-based, results-oriented; and holistic, inclusive, and responsive.

APPROVAL OF MINUTES FROM SEPTEMBER 27, 2017

Chad moved to accept, Robyn seconded. All in favor, minutes approved.

FINALIZE 2016 SENSE FINDINGS/RECOMMENDATIONS AND IDENTIFY AREAS/INDIVIDUALS FOR CONSULTATION/IMPLEMENTATION AND FOLLOW-UP

Groups discussed who would be responsible for carrying the suggestions forward. Discussed bringing the affected people in. IE members reviewed the recommendations the groups came up with including areas/individuals impacted and initial contacts. Some key points of the discussion centered around:

- One stop shop to allow students to visit campus and get everything they need to start school. Ensure IT are involved.
- Maintain employment data (more thorough than standard gainful employment) to help advise students to get the jobs they want.
- Teach beyond just the content, rather teaching behaviors to be successful.
- Help students succeed in classes with difficult content through supplemental instruction.
- Compressing developmental coursework; ensure students complete by the end of the second semester.
- First year experience big commitment, but big payoff.
- Student leaders helpful for classes with high DWF rate, connecting students to each other as well as to the institution. Student presenters more engaging for orientation; students respond better to their peers. Students see things from a different point of view.
- Despite efforts to present students with resources, many do not take advantage as much as they should.
- Students and faculty tend not to organize study groups, but they are beneficial. Discussed utilizing cell phones and/or encouraging class displays as a way for students to pool and feature their knowledge. Help develop a sense of community, belonging, etc.
- Discussed 'flipping' orientation to present in a different way; make orientation more of a celebration of them being here and a way to create community. Some topics are required; do not necessarily need to cut, just

presented in a different way. Many things covered have no connection for students until later. Discussed 1-credit pass/fail orientation course allowing students the entire semester to take in the info.

- Strategic redesign for syllabi with links to info that does not pertain specifically to the course.
- Discussed creating communities of interest to cultivate relationships.

IE members discussed where to go from here. Some consistent themes, and key concerns have been identified. Mike will create a condensed recommendation list to send IE members for them to vet with their areas. Many of things are being offered, but need to determine where the disconnect is. Giving students info isn't necessarily engagement. Social connections create a sense of belonging. Need the sense of belonging to retain.

COMMITTEE WORK PLAN FOR AY2017-2018 (DISCUSS POTENTIAL TOPICS FOR CONSIDERATION)

Potential Topics (from first IEC meeting)

- *GUIDED PATHWAYS MODEL/ENGAGEMENT TOOL*
- *2016 CCSSE SURVEY RESULTS*
- *COURSE CAPACITY/SCHEDULING STUDY*
- *WORKSHOP ON DATA LITERACY*
- *ENROLLMENT MANAGEMENT PLAN*
- *OTHER SUGGESTIONS?*

ATTACHMENTS

Summary of Group Findings with Prioritized Recommendations (Spreadsheet)

DELIVERABLES

Mike will create a condensed recommendation list to send IE members for them to vet with their areas.